



# HPOIL GAS PVT LTD Name Change Form (Domestic)

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Request No	

## Application for Name Change (Domestic)

Customer ID: 

Old Customer's Name:..... Date:.....

Gas Connection's Address:..... Old Customer's Phone No. ....

Respected Sir/Madam,

You are herewith informed with regards that I am submitting application with necessary documents for change in name for the above mentioned Gas Connection for below mentioned reason. Hereby, I give assurance that all terms and conditions of the agreement applied to old Customer shall be applied and binding to me.

**Reason for Name Change:**

- (1) Sell of Property       (2) Demise of Customer       (3) Change in Surname       (4) Other reasons: .....

x.....

**Name of Transferee (Name of New Customer)**

Old Customer's Signature (Builder's Signature/Stamp)

Name (First Name)	Name of Father/Husband (Medium Name)	Surname

**Note:** The utilization of gas bill shall be limited to gas connection only. In case, if it is used for evidence of ownership of property then HPOIL Gas Private Limited shall not be responsible for its verification.

New Customer's Phone No. ....

x.....

**Documentary Proof of Submission:**

New Customer's Signature

Sell of Property	Demise of Customer	Surname – Name Change	Other
→Householder's proof (any one copy) (Old and New both as applicable) <input type="checkbox"/> Tax bill of current year <input type="checkbox"/> Registered Sale Deed (new and old) <input type="checkbox"/> Possession receipt <input type="checkbox"/> Property Index (new and old) <input type="checkbox"/> Current 7-12 Form →New & Old Customer's ID Card (any one copy) <input type="checkbox"/> Driving License <input type="checkbox"/> Pan card <input type="checkbox"/> Passport <input type="checkbox"/> Voter's ID <input type="checkbox"/> Adhar Card →Old Customer's Consent Sheet <input type="checkbox"/> Back leaf of the Form	<input type="checkbox"/> Copy of Death Registry <input type="checkbox"/> Succession certificate-Heirs consent sheet On Rs. 100/- Stamp Paper Notarized (with ID proof) →House Ownership proof (any one) (Old and New both as applicable) <input type="checkbox"/> Prevailing year's Tax bill) <input type="checkbox"/> Registered Sale Deed <input type="checkbox"/> Possession Receipt <input type="checkbox"/> Property Index <input type="checkbox"/> Prevailing 7-12 Form →Customer's ID (any one copy) <input type="checkbox"/> Driving License <input type="checkbox"/> Pan card <input type="checkbox"/> Passport <input type="checkbox"/> Voter's ID <input type="checkbox"/> Adhar Card	<input type="checkbox"/> Copy of Government Gazette / <input type="checkbox"/> Affidavit of Surname →New Customer's ID (Any one copy) <input type="checkbox"/> Driving License <input type="checkbox"/> Pan Card <input type="checkbox"/> Passport <input type="checkbox"/> Voter's ID <input type="checkbox"/> Adhar Card →Prevailing Year's Tax Bill	

- Deed, Property Index and Index copy should be registered and notary is required.
- If copy of document, possession receipt and property index is more than 4 years old then copy of tax bill (current year) shall be necessary.
- In the proof of ownership and identity; name and surname shall be necessary.
- In case more than one owner; NOC from other owners shall be submitted mandatorily (Back leaf of the Form).
- Self-attested copy of above mentioned all proofs shall be submitted.
- Application of name transfer shall be subject to documents verification.
- The process fee of name transfer shall be paid.
- Customer shall have to pay outstanding installments and other payable amount.

(Customer's copy)

## Application for Name Change

Customer ID: 

Old Customer's Name:.....

Address of Gas Connection:.....

Date:.....

Request Number: .....

- Process fee of name transfer shall be paid.
- The customer will have to pay the balance due in full.
- Application of name transfer shall be subject to documents verification.

**Note:** The utilization of gas bill shall be limited to gas connection only. In case, if it is used for evidence of ownership then HPOIL Gas Private Limited shall not be responsible for its verification.

# Old Customer's Consent Form

I (Old Customer's Name): ..... hereby state and declare that I had obtained M/s. HPOIL Gas Private Limited's Pipeline Gas Connection, Customer Number ..... at address of my current gas connection site ..... , but now I have sold the above property along with Pipeline Gas Connection; hence, I shall have no objection for transferring the said pipeline connection to ..... (new customer's name) and moreover, I give assurance that in case of any dispute / objection occur in future and in this regard whatever decision would be taken by HPOIL Gas Private Limited shall be binding to me.

Date:  
Place

.....  
Old Customer's Signature (Builder's Sign/Stamp)

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## Letter of Consent

(In case of joint ownership of property - NOC along with ID Proof should be submitted)

To,

HPOIL Gas Private Limited  
Address of Gas Connection

.....  
..... I / we, hereby give information to HPOIL Gas Private Limited and / or its auxiliaries regarding self-ownership / joint ownership of above mentioned property that connection of HPOIL Gas Private Limited shall be kept on name of Mr./ Mrs. ....; he / she is my (Relationship) and for the same I/we shall not have any objection. Hereby I/we give assurance along with our consent that I/we shall not hold HPOIL Gas Private Ltd. and/or its auxiliaries responsible and shall not make any claims now and in future in context to any loss / expenses / repairing of above property which may take place due to this gas connection.

Date:.....  
Place:.....

x.....  
Sign of House Owner

x.....  
Name of House Owner

x.....  
Sign of House Owner

x.....  
Name of House Owner

x.....  
Sign of House Owner

x.....  
Name of House Owner

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